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Secretary

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Deputy Secretary

August 28, 2015

**Amendment No. 1 to  
Audit Services Contract  
Task Order Request for Proposals ASC-2015-08-001 (MPT)  
Preparation of Combined Audited Financial Statements for MPT and the Corporation of  
Public Broadcasting (CPB), the CPB Annual Financial Report & the CPB Station  
Activities Benchmarking Survey**

This Amendment No. 1 is being issued to amend and clarify certain information contained in the above named TORFP. All information contained herein is binding on all Master Contractors who respond to this TORFP. Specific parts of the TORFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

1.) **Revise** Section 3.5.D Labor Category Summary Sheet (*on page 9*) as shown below:

**D. Labor Category Summary Sheet**

**For Proposed Personnel:**

- a. As a summary and part of its work plan, the Master Contractor must complete the form 'A *TOP's Labor Category Summary Sheet.*' Attach a resume of each proposed personnel.
- b. As backup to the summary and Work Plan, provide the total number of personnel by labor class, and total estimated hours of effort by labor class for all staff to include subcontractors.
- c. Non-routine travel **is not** applicable to this TORFP.
- d. Subcontractors: Identify all proposed subcontractors, including MBEs **and VSBEs**, and their full roles in the performance of this TOA.

Should you require clarification of the information provided in this amendment to the TORFP, please contact Mrs. Jamie Tomaszewski at 410-260-7386 at the DBM Contracts Management Office.

Date Issued: August 28, 2015

By *Jamie Tomaszewski*  
Jamie Tomaszewski  
DBM Contract Manager

~Effective Resource Management~

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